



Information Governance: Capabilities Overview

Information governance is a framework for managing data by establishing policies & procedures for how information is created, stored, used, valued and deleted. It is a unique process for every company. Innovative Discovery learns your requirements and your goals and builds a best-of-breed solution, working alongside you every step of the way to execute, maintain, and strengthen your program. It's not what we do, it's who we are.



GOALS ACCOMPLISHED WITH A SUCCESSFUL IG PROGRAM:



CONTENT ANALYSIS AND CLEANUP

80% of data is redundant, obsolete, or trivial (ROT). You should only be storing and protecting data of value.



LEGAL HOLD & DOCUMENT READINESS

Immediately put information on legal hold to prevent deletion, and implement processes & procedures to defensibly dispose of data once requirements are satisfied.



EDISCOVERY & LITIGATION READINESS

Get your data ducks in a row so that when litigation arises, you are properly equipped to win your case and navigate the discovery process with ease.



DIGITAL TRANSFORMATION & PLATFORM MODERNIZATION

Move to the cloud, retire file shares, upgrade or move to/from platforms, containerize, decommission archives or legacy systems, and migration of content.



CYBER SECURITY

By clearing out the "junk" you can focus your time and energy on protecting your sensitive data.



GDPR & CCPA COMPLIANCE

Avoid penalties and feel confident in your compliance protocols.

HOW WE DO IT:



Content Analysis and Content Cleanup



Data Mapping



Data Classification



Data Privacy



Process Automation